**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

on **Wednesday 13th June 2018 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

1. **PRESENT & APOLOGIES FOR ABSENCE -** Present **:** Mrs Gardner-Medwin (chairman), Mrs Thompson, Mr Pyle, Mr Armstrong, Mr Stewart, Mr Adams, Mr Avery, Mrs Cruickshank, Mr Young, Clerk (Mrs Pringle). Apologies Councillor Jackson.
2. **DECLARATIONS OF INTEREST –** Mr Young, Selman Park.
3. **MINUTES OF THE MEETINGS HELD ON Wed May 9th 2018 -**Both Minutes were agreed and signed off.
4. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| I Armstrong | Arrange Butterfly volunteers | **Ongoing** |
| L Pringle | Prices wall Welfare Field | **Completed** |
| L Pringle | Collect and collate paperwork from solicitors | **Ongoing** |
| L Pringle | Letters re tenants payment terms | **Completed** |
| L Pringle | Organise NALC pay award | **Completed** |
| I Armstrong | Name of Stone Mason, Houghton Farm  | **Ongoing** |
| R Young | Price for fencing – sports field | **Ongoing** |
| L Pringle | Provide number of tree surgeon to Branches group | **Completed** |
| L pringle | Donation GNAA, check situation CAB | **Ongoing** |
| K Pearson | Get bin and sign erected in Butterfly Garden | **Ongoing** |
| K Pearson | Get seat fixed Gorse Hill | **Completed** |
| G Pyle | Get wording for letter supporting Archaeology | **Completed** |
| A Gardner Medwin | Send letter supporting Archaeology | **Completed** |
| L Pringle | Get another price for Welfare Field wall and fence | **Completed** |
| L Pringle | Send completed audit documentation | **Completed** |
| A Avery | To speak to resident re vegetation on bus shelter | **Ongoing** |

Butterfly garden – the volunteers are waiting to see what comes up in the wildflower meadow and should know by the end of the month so the invasive weeds can be addressed.

The price was agreed to fix and improve the Welfare Field wall and also the chain link fence so the contractors will be instructed to start.

1. **COUNTY COUNCIL UPDATE –** No update this month
2. **FINANCE**

Sign off May/June Accounts – accounts were agreed and signed off.

Risk Assessment for agreement- Financial risk assessment for 2018/2019 was agreed and signed off.

Standing Orders – Decisions were made to personalise the standing orders for Heddon Parish Council. These will be amended for the next meeting.

1. **PLANNING**

**Applications**

18/01746/FUL - Cheese processing plant, café, dairy counter and interpretation centre to supersede current planning permission. The proposal includes widening the existing entrance to the farm, new entrance for café users and cheese plant workers, car parking for 47 cars, electric vehicle charging points and coach parking. Land north of Bays leap farm NE15 0JW. No objections

18/01866/LBC – Alteration to kitchen window to match existing ground floor windows. Close House. No objection

18/01897/FUL – Erection of 5 detached dwellings including parking infrastructure and landscaping, Tulips yard, NE15 0DR. comments to be made on this application, regarding Roman stones, access to Towne Gate, and the quality of design so close to a heritage site.

**Applications Granted**

1. **TRAFFIC CALMING**

Flashing speed signs – Siting of third sign for decision. It was decided against having a sign in the dip at Hadrian’s Wall but to ask for some slow road markings.

20mph plan for agreement/comments – All in agreement with the 20 mph plan except the lowering of the speed limit in Houghton. This had been omitted and should be included.

1. **SPORTS FIELD CHANGING ROOMS**

Boiler room wall – it was decided against putting a wall in the boiler room but to ensure storage space instead and a new lock so only those authorised could enter.

Storage – a large container or shed to be priced up for external storage approx. 18ft. Both teams will get large lockable trunks for internal storage.

1. **ANNUAL RESIDENTS MEETING ISSUES**

Gorse Hill seats – The existing seat has been fixed and when all in cleared in autumn the council will decide on positioning for any new seats.

Butterfly garden – see section 4.

BOAT Halls to Stamfordham Road – contact County Council re what can be done and responsibilities for these tracks.

Resurfacing Marius and Calvus Drive – To look at putting on the highways priorities list.

Slip Road to bypass – This has recently been reported to the County Council and we are awaiting a reply.

Light missing Calvus Drive This will be reported to the County Council.

Bollards Hexham Road – The County Council have stated that these will be replaced by 11th July.

1. **KNOTT MEMORIAL HALL**

Issues in this section to be re-tabled after the next Knott Memorial hall meeting.

Responsibility for perimeter walls

Repair of perimeter walls

1. **LOCAL TRANSPORT PLAN**

These are issues that the Parish Council puts forward each year to be addressed by the highways department.

Traffic calming East Heddon – The County will do a survey to see what measures are needed.

Parking problems WI – This issue did not score enough points to be addressed by the county. However the parish council will consult with Councillor G Sanderson at the County Council who is their champion for rural parking issues.

Footpath resurfacing Towne gate/B6528 – this issue has been forwarded to the local area team.

1. **AIRPORT MASTERPLAN**

Consideration of response – It was decided that the parish Council would respond supporting the initiative welcoming economic growth and environmental considerations but state that noise levels over Heddon are still unacceptable and need to be mitigated as the airport grows.

Data protection – Due to the new data protection laws it was decided to delete from our records the names of the email group being sent airport information. All up to date information can be found at www.aircraftnoiseaction.com

1. **GARDEN VOLUNTEERS**

Dahlias – the extra dahlias have all now been found new homes. The council decided to donate all small plants self-seeds etc. from the Memorial Park to the church fairs or other charitable organisations .

Tub adoption- a volunteer has been found for the tubs at the junction of Heddon Banks and Towne Gate. Big thanks go to her for that, but there are still a couple of tubs that need champions.

1. **HEDDON PRIMARY SCHOOL MEETINGS**

Councillor Stewart will attend the School meeting from now on.

1. **CORRESPONDENCE**

Email: Resident x 2 Land adjacent to 46 Aquila Drive – This piece of land does not belong to the Parish Council but is stated on the land registry as being owned by the National Trust. The council will write to them explaining what is happening and check to see if they own any other land in Heddon.

Email: Resident issues in Gossip, complaints re speed of getting 20 mph section and flashing signs sorted out. Comments to be passed on to the County Council

Post: Resident Memorial Park volunteer – A proposal for one of the Memorial Park Volunteers to be paid by the Parish Council. The council would be unable to pay one volunteer and not the rest.

Email: Path gritting, Councillors were asked if anyone would volunteer to take charge of a project regarding winter path gritting proposed by a resident. None of the councillors volunteered to lead the group but would be happy to support in a secondary capacity.

Two issues came up which were not on the agenda

Resident complaints regarding trees from gardens on Remus Avenue encroaching on the cut between there an Aquila Drive. It was decided to write to the homeowners concerned.

Ridge of the bus shelter opposite the Roman wall needs a coat of paint.

Meeting closed at 20 55

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| **Owner** | **Action** | **Status** |
| I Armstrong | Arrange Butterfly volunteers | **Ongoing** |
| I Armstrong | Contact M Selman re seats |  |
| L Pringle | Collect and collate paperwork from solicitors | **Ongoing** |
| L Pringle | Donation letter to M Selman |  |
| L Pringle | Mins electors meeting to go up in library |  |
| I Armstrong | Name of Stone Mason, Houghton Farm  | **Ongoing** |
| R Young | Price for fencing – sports field | **Ongoing** |
| L Pringle | Organise improvement of Welfare field wall |  |
| L pringle | Donation GNAA, check situation CAB | **Ongoing** |
| K Pearson | Get bin and sign erected in Butterfly Garden | **Ongoing** |
| K Pearson | Fix fence welfare field |  |
| A Gardner Medwin | Arrange painting of the bus shelter roof |  |
| A Gardner Medwin | Compose comment for Tulips Yard development |  |
| A Gardner Medwin | Compose response for the Airport masterplan |  |
| L Pringle | Put agreed points in standing orders |  |
| L Pringle | Letter regarding cut Remus Ave |  |
| A Avery | To speak to resident re vegetation on bus shelter | **Ongoing** |
| L Pringle | Contact County re flashing signs and 20 MPH |  |
| K Pearson | Price for container Selman Park |  |
| K Pearson | Arrange plastic trunks for internal storage |  |
| L Pringle | Arrange a meeting with Councillor Sanderson |  |
| L Pringle | Contact county re BOATS |  |
| L Pringle | Write to National Trust re Aquila Drive |  |
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03/06/2018 Plants for tubs (K Little) £53.99

13/06/2018 Internal audit (P Bassnet) £216